

TWO RIVERS PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

Facility/Technology Committee Minutes September 2, 2021

President Salta called the meeting to order at 4:30 p.m.

Present: Commissioners Michael Canty, Jaimie Salta, and Randy Williams (arrived 4:47). Diane Johnson, Adam Rohrer, Mary Kay Slattery, Dana McLinn, Chad Bauknecht, Tim Wester, Tim Engh, Judy Goodchild, Elizabeth Runge, Clint Selle, Sarah Dunn, Dan Chovanec.
Excused: Zak Peterson, Austin Schroeger, Joe Bianchi, Nicole Benthein, Brian Medina, Matt Wolfert.

Written notice of this meeting was sent to the news media on Wednesday, September 1, 2021.

Agenda Items:

1. District news / updates

The committee welcomed and updated a new committee member, Elizabeth Runge, Two Rivers Community Development Director.

2. Communications

a. Strategy for communicating facilities study and educational capacity analysis

b. District newsletter(s)

i. Weekly from each building – content needed by EOD Wednesday

c. Opportunities to engage staff

i. Diane to set up building leader meeting

ii. Include building principals and head of maintenance

d. Teacher in-service presentation – August 23, Clint S. shared a brief overview of the facilities assessment and invited teachers and staff to complete the survey.

3. Schedule-The facilities assessment may lead to a possible referendum. If this be the case, a spring survey is recommended for a fall 2022 consideration.

4. Staff survey update

a. The survey was shared a second time to all staff September 2, 2021.

5. Information gathering / existing verification

a. CG Schmidt facility study update-Dan C. shared 2 in-depth catalogs of the various needs throughout the district, by building, including but not limited to: plumbing, electrical, heating and cooling, fire alarm, structures, etc. The catalog prioritizes the work on a 1, 2-5, and 6-10 year schedule. The summary anticipates \$27 million dollars worth of need over the next 10 years. Adam R. and Dan C. will get together to make some recommendations and revisions as some of the projects have been completed since the assessment took place. Dan C. will share an electronic file for use on our website.

b. Bray to present draft educational capacity analysis- Clint S. walked through the targeted needs of class size and space utilization for each of the elementary, middle and high schools. Clint will take time with the building administrators to discuss classroom capacity further. The 10 year history enrollment is stable at approximately 1730 students.

c. Bray to present draft ADA findings- The study observed the ADA compliance of the facility parking lots, entrances, handrails, doors, hardware, fountains, cabinetry, etc. The 2 elementary schools and the middle school will plan to prioritize the needed updates. The high school requires minor updates.

6. Grade configurations to be considered:

- a. PreK-4th | 5th-8th | 9th-12th (Existing)
- b. PreK-4th | 5th-6th | 7th-8th | 9th-12th
- c. PreK-5th | 6th-8th | 9th-12th
- d. PreK-2nd | 3rd-5th | 6th-8th | 9th-12th
- e. EC-4K Center
 - i. New facility
 - ii. Use /create space at existing Middle School
 - iii. Use / create space at existing High School

Both d. and e. configurations were noted as a point of interest for consistency in curriculum and grade level collaboration. Another possible configuration was suggested by the group:

- f. PreK-3rd | 4th-6th | 7th-12th

Diane J. noted the needs have a big price tag for the next 10 years. Clint S. discussed the costs of renovations versus building new.

7. Bray presented examples of 21st Century Learning Spaces of area school districts. The possibilities included inviting change in furniture, creating collaborative spaces, movable tables, desks and furniture, tiered seating, outdoor learning spaces, etc.

8. Next steps

- a. Continue information gathering-Clint will meet with building principals.
- b. Continue development of facility study document
- c. Verification of building plan labels - HS
- d. Refinement of educational capacity analysis
- e. Re-open faculty / staff survey-Open through September 14th.
- f. Develop communications strategy for facilities study and capacity analysis

9. Roofing Update- The TRHS roof is being repaired. There were additional repairs needed. Adam's team will take care of these issues; the ongoing care and preventative maintenance will extend the life of the roof.

10. Future meetings

- a. September 16, 30
- b. October 14, 28
- c. November 11 or 18

11. Other Items-None

12. Motion by Com. Williams, seconded by Com. Canty to adjourn at 6:20 p.m., motion carried.

Respectfully submitted,



Sheila Bialek